

PANINI MVX CHECK SCANNER INSTALLATION GUIDE

UNPACK THE PANINI MVX SCANNER

1. Unpack the scanner and verify that the contents are complete according to the document inside the box titled “Scanner Check List”.
2. Assemble the scanner as instructed in the Operator Manual, but do not connect the USB data cable to your computer yet. You may plug the USB data cable into the scanner but not into the computer yet.

INSTALL THE PANINI MVX SCANNER

1. Click the link and download the file to your desktop. You may also copy and paste it into an internet browser. RentPayment.com/checkscanner/
2. When the download finishes, find the file on the desktop and double-click it.
3. A window will appear containing the application, “Summit Innovations My Iris Web Scan”. Double click on it to begin the installation.
4. Follow the on-screen instructions. Do not connect the scanner’s USB data cable to your computer until instructed during installation.
5. When the installation is finished, find the Web Scan icon in the system tray, next to the clock in the lower right hand corner of your desktop. It is a white “i” on a gray background. Right click it and choose “Options”.
6. Enter the URL (RentPayment.com/scanner/2), Username, and Password you received separately, then click “Apply”, and then “Close”.

SCANNING CHECKS WITH THE PANINI MVX SCANNER

1. Place a sample check or batch of checks into the scanner, facing forward and right-side up, so that the check numbers goes in first. Nudge them forward and wait for the scanner to suck them through.
2. Make sure that no error messages have appeared on your computer. If an error has occurred, see the Errors section below.
3. Go to RentPayment.com and login with your username and password. Click on the “Check Scanning” link to verify that checks have been scanned; you will see a list of check. Click “Assign” to view the actual check images, and verify that the routing and account numbers are correct.

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FIXING ERROR POP UPS

PROBLEM: “Your username and password were invalid.”

RESOLUTION: Right-click the Web Scan system tray icon and select “Options”. Make sure the Username and Password fields are correct.

PROBLEM: “An Error Occurred”, containing an exclamation mark and the word “Safety” or “Opened Cover”.

RESOLUTION: The inner cover of the scanner is not properly seated. Make sure it is in place, then click OK.

PROBLEM:

- a) “You may not be able to scan this check. All required data cannot be read.”
- b) “No routing number found. Please scan the check again.”
- c) “This check cannot be scanned.”

RESOLUTION: Make sure the check is clean and unwrinkled, and that the numbers along the bottom of the check are clearly visible. Make sure the check is oriented correctly and try scanning it again.

PROBLEM: A check is jammed or stuck partway through the scanning mechanism.

RESOLUTION: Right-click the Web Scan system tray icon and select “Free Track.” The check will be forced through the scanner.

PROBLEM: The Web Scan system tray icon is showing one of the following error messages: “Connection Timeout” or “None”.

RESOLUTION: Make sure that the check scanner’s power cable is plugged in, and that the green light on the Power Supply Socket is lit. Then ensure that the USB data cable is properly connecting your computer with the scanner. If the error persists, right-click the Web Scan system tray application and select “Quit”. Then restart the application by running “Summit Innovations My Iris Web Scan” in the Summit Innovations program group under the Start menu. If it still does not work, determine whether other USB devices function properly; you may need to install operating system drivers to enable your USB port.